

CSO Solicitation No. 2168-2169

Task Order Fabrication Inspection/Materials Testing Services

THIS SOLICITATION IS BEING EXTENDED TO PREQUALIFIED FIRMS AND IS POSTED HERE FOR INFORMATION ONLY.

The Connecticut Department of Transportation (Department) is seeking responses from two (2) consulting engineering firms to provide inspection services for Structural Steel Fabrication, Steel Coatings, and Precast/Prestressed Concrete Fabrication. Structures that are fabricated and/or painted at various plants throughout the United States will typically require on-site inspections. In addition the firms must provide services for the sampling and testing of materials such as Hot Mix Asphalt Mixtures, Aggregates, and Portland Cement Concrete, as well as applicable office engineering tasks.

Certifications required for inspectors are as follows:

- Structural Steel – Qualified in accordance with the programs established and presented by the American Welding Society (AWS) as a Certified Welding Inspector (CWI).
- Structural Coatings – Qualified in accordance with programs established and presented by NACE International. (NACE International Coating Inspector Training and Certification Program – NICITCP) as a Certified Coating Inspector.
- Precast Concrete - Qualified in accordance with programs established by the American Concrete Institute (ACI) as an ACI Level 1 Field Testing Technician and Northeast Transportation Training Certification Program (NETTCP) as a Concrete Technician.
- Prestressed Concrete – Qualified in accordance with programs established and presented by the Prestressed Concrete Institute (PCI) including a Quality Control Personnel Level I and II certification.

NETTCP certifications are required for sampling and testing materials for the following services:

- Hot Mix Asphalt (HMA) and Aggregate Testing – NETTCP certifications include Concrete Technician with ACI certification, HMA Paving Inspector (HMAPI), HMA Asphalt Plant Technician (HMAPT), Soils and Aggregate Laboratory Technician, PG Asphalt Binder Laboratory Technician, and Quality Assurance Technologist. A firm must maintain staff with active NETTCP certifications. Staff may hold multiple certifications.

The firms performing work under this contract must provide a means to address to the satisfaction of the Department any conflicts of interest, which may arise from performing quality control services for a fabricator/material supplier of which the firm is also performing quality assurance services under this contract.

The contracts will be limited to three years, plus one additional year to complete previously assigned tasks. No new work will be assigned after three years from the start of the contract. Up to three hundred (300) assignments are anticipated for each firm, with an expected commencement date in January 2013.

If your firm would like to be considered for one of these assignments, your submittal should consist of a letter of interest limited to one (1) page, a Department FORM CSO 255, and a maximum of seven (7) resumes, which are limited to two (2) pages each. One of the resumes must be that of the proposed Project Manager in charge of the work, as well as the assurance that he/she will be available for work when required. The firm for which this person is employed shall be the prime inspection agency, which must administer the contract. (The CSO 255 form can be found online at www.ct.gov/dot/consultant.) **Four copies of the submittal are required, and they must be either postmarked by or, if hand delivered, received by 4:00 p.m. on May 25, 2012.**

Included in the submittal must be a brief narrative summarizing your current inspection/testing workload and a narrative description of proposed staff, qualifications, discipline experience and expertise in inspecting (1) structural steel fabrication; (2) steel coatings; (3) precast/prestressed concrete fabrication; (4) hot mix asphalt materials testing; (5) aggregate sampling and testing; and (6) familiarity with the Department's fabrication inspection and materials testing standards and procedures. Responding firms must also provide copies of the required certifications for the proposed inspectors showing that they are in current standing. Further information can be found at www.ct.gov/dot (Publications - Manuals - 2009 Materials Testing Manual).

Please be advised that there is no disadvantaged business enterprise (DBE) goal assigned for these projects. If a responding firm determines that subcontracting opportunities exist, the firm will be required to document their good faith effort to provide opportunities for DBE firms to participate. All firms are advised that the prime consultant must perform the major part of the work with employees of the firm. Joint venturing will not be allowed.

Do not send additional documentation other than what is requested. The Consultant Selection Panel may reject your submittal, and your firm may not be considered for this project if you provide additional documentation such as corporate brochures, background information, and histories.

In accordance with the Connecticut General Statutes (CGS), Sections 4-252 and 4a-81, the selected firm(s) must complete the Office of Policy and Management's (OPM) Ethics Form 1 (Gift and Campaign Contribution Certification, Rev. 11-29-11) and Form 5 (Consulting Agreement Affidavit, Rev. 10-01-11) prior to the agreement/contract execution. Forms 1 and 5 apply to all consulting agreements/contracts, which have a total value to the State of fifty thousand dollars (\$50,000) or more in a calendar or fiscal year. Any consultant that does not complete the certification (Form 1) required under subsection (e) of CGS 4-252 or refuses to submit the affidavit (Form 5) required under subsection (c) of CGS 4a-81 shall be disqualified, and the Department shall award the agreement/contract to the next highest ranked consultant or seek new submittals in accordance with subsection (d) of CGS 4-252 and subsection (d) of CGS 4a-81. Further information on these requirements can be obtained online at <http://www.ct.gov/opm> via the Ethics Affidavits link.

Please note, in an effort to streamline the certification and affidavit process for contract/agreement execution, the Department is requiring selected firms to upload Forms 1 and 5 on the Department of Administrative Services' (DAS) Business Network ("BizNet") website. Further information can be found at <http://das.ct.gov/cr1.aspx?page=371> to subscribe to Biznet and obtain directions to upload the forms by following the "Vendor Guide to Uploading Affidavits and Nondiscrimination Forms Online (pdf)."

For all State contracts as defined in CGS § 9-612(g)(1) having a value in a calendar year of \$50,000 or more or a combination or series of such agreements or contracts having a value of \$100,000 or more, the authorized signatory to this submission, in response to the State's solicitation, expressly acknowledges receipt of the State Elections Enforcement Commission's Notice titled "Notice to Executive Branch State Contractors and Prospective State Contractors of Campaign Contribution and Solicitation Limitations" (Notice) advising state contractors of state campaign contribution and solicitation prohibitions and will inform its principals of the contents of the Notice. The State Elections Enforcement Commission's Notice is attached hereto and hereby made a part of this solicitation.

Circumstances may require rescheduling or cancellation of projects and, should such action be necessary, the Department would be under no obligation to provide supplementary work for the firm selected for this assignment. The Department reserves the right to award subsequent phases of an assignment to other qualified firms.

Please be advised that firms must continue to be prequalified in the specified categories for the year a shortlist is finalized and/or a selection is made.

Prior to the negotiation process, the selected firms will be required to have a Department-approved audit, affirmative action plan, as well as current corporate registration with the Secretary of State (partnerships excluded). The selected firm will also be required to maintain insurance coverage from a firm licensed to do business in the State of Connecticut. A minimum of three million dollars (\$3,000,000) Professional Liability Insurance coverage, with a maximum deductible of two hundred fifty thousand dollars (\$250,000), will be required. Proof of coverage must be submitted on acceptable insurance forms prior to the start of the negotiations.

All letters of interest shall be mailed to:

Mr. Lewis S. Cannon, P.E.
Construction Administrator
Connecticut Department of Transportation
2800 Berlin Turnpike
Newington, CT 06111

Hand delivered letters should be brought to the front desk at the aforementioned address, no later than 4:00 p.m. on May 25, 2012. Responses hand carried or postmarked after this date and time will not be considered.

All inquiries regarding this request for letters of interest shall be directed to Mr. David M. Mancini of the Consultant Selection Office at (860) 594-3017.